
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

The Board of Education will present *Partners In Education Awards* at a Community Linkages Forum at 6:00 p.m. This event will be televised live from City Hall on Charter Cable Channel 6.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

November 19, 2009
7:00 p.m.
City Hall

PLEASE NOTE: Meetings held at City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (Action) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (*Meetings of October 22 and November 4, 2009*)
- C. Monthly Treasurer's Report for September and October, 2009
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$1,755,664.75

- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Nine (9) Grant Awards/Donations
- H. Approval of Contract with Skyward for Skylert
- I. Approval of Contract with School Messenger
- J. Approval of Easement with the Boys & Girls Clubs of Central Minnesota
- K. Approval of District Level Improvement Plan

II. INFORMATION ITEMS

- A. American Education Week – November 15-21, 2009
 (7:05-7:10) American Education Week is November 15-21, 2009. ***Great Public Schools: A Basic Right and Our Responsibility***, spotlights the importance of providing every child in America with a quality public education and the need for everyone to do his or her part in making public schools great.
- B. Curriculum, Instruction, and Assessment Update
 (7:10-7:25) Jayne Greeney Schill, Career and Technology Education Director, along with a member of the St. Cloud Area Junior Achievement Board of Directors, will present information on Junior Achievement Programs within District 742. Information is included with background materials.

III. DISCUSSION AND/OR ACTION ITEMS

- A. 2008-09 Audit Report (ACTION)
 (7:25-7:45) Nancy Schulzetenburg with the accounting firm of Kern, DeWenter, Viere, Ltd. will present the 2008-09 audit report. She will also review the Student Activities audit report for 2008-09. Copies are included with background materials.

The Administration recommends acceptance of the audit report for 2008-2009.
- B. Budget Adjustments for 2010-2011 (ACTION)
 (7:45-8:30) Superintendent Steve Jordahl along with Kevin Januszewski, Executive Director of Business Services, will review the proposed budget adjustment recommendations for 2010-2011. Information is included with background materials.

The Administration recommends approval of the following budget adjustments for 2010-2011 in the total amount of \$700,000.00:

Increase Third Party Billing - increase in revenue of \$100,000

Close Wilson Building and relocate Wilson's Area Learning Center Program to McKinley (includes 1 FTE administration reduction) – decrease in expenditures of \$350,000

Defer Fund Balance Increase from 2008 Levy Referendum (one-time savings) (levy commitment) – increase in revenue of \$250,000

C. Board of Education Dialogue

(8:30-8:45) Board Member Bruce Hentges, on behalf of the Board Development Committee, will present information relating to proposed changes in the Board Meeting schedule.

IV. REPORTS

A. Superintendent's Report

(8:45-8:50) Superintendent Steve Jordahl may present information on current activities in District 742.

B. Board of Education Standing Committee Reports

(8:50-9:05) Standing Committee Reports will be presented as follows:

Board Development Committee (Sigrid Hedman-Dennis, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance & Audit Committee (Bruce Hentges, Chair)
Legislative Committee (Cindy Harner, Chair)
Personnel & Negotiations Committee (Deb Lalley, Chair)

V. OPEN COMMENT BY BOARD MEMBERS

(9:05-9:15) The purpose of open discussion is to afford members an opportunity to raise suggestions for future agendas or to briefly raise other issues for possible future consideration.

CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes (meetings of October 22 and November 4, 2009)

C. Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Reports for September and October, 2009.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$1,317,352.06 (Check Numbers 179082-179964), Bond Check #'s 11738-11745 and Bond Wire totaling \$65,707.19, and P Card in the amount of \$372,605.50 for a grand total of \$1,755,664.75.

E. Monthly Financial Report

The Administration recommends acceptance of the monthly financial report. A copy is included with background materials.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Contract Staff

Leave of Absence (Rescind)

Jennifer Lecy, Special Education Teacher, Technical High School, action effective November 16, 2009, to rescind 10% of the leave that the Board previously approved at the February 26, 2009, Board meeting where 20% leave of a full time contract for the 2009-2010 school year was granted. Ms. Lecy will stay on a 10% leave and begin working a 90% of a full time contract effective November 16, 2009.

Marissa Mahowald, Vision Impaired Teacher, Technical High School, action effective November 5, 2009, to rescind previous Board approval from the July 23, 2009, Board meeting where 10% leave of a 50% contract for the 2009-2010 school year was granted. Ms. Mahowald will resume her 50% of a full time contract status for the 2009-2010 school year.

Child Care Leave

Stephanie Peterson, Advanced Placement Prep Coordinator, North Junior High School, action effective on or about November 2, 2009, through on or about November 16, 2009.

Health Leave

Laurie Hoff, Special Education Teacher, Clearview Elementary School, action effective for December 16, 2009, through January 27, 2010.

New Hire

Margaret Scott-Lumbar, Title 1 Teacher, Discovery Community School, action effective October 26, 2009, Lane BA, Pay Level 2 (24% of a full time contract for 151 days). Ms. Scott-Lumbar's salary for this assignment will be \$6,437.13.

2. **Non-Contract Staff**

Child Care Leave

Jenelle Herkenhoff, Special Education Paraprofessional, Lincoln Elementary School, action effective on or about December 23, 2009, through on or about February 5, 2010.

Tami McGee, Special Education Paraprofessional, Oak Hill Community School, action effective on or about March 5, 2010, through on or about April 16, 2010.

Health Leave

Kimberly Andersen, Special Education Paraprofessional, Kennedy Community School, action effective October 26, 2009, through November 22, 2009.

Lynn Joubert, Special Education Paraprofessional, South Junior High School, action effective December 8, 2009, through June 4, 2010. Ms. Joubert is currently on leave.

New Hire

Shari Gohman, Special Education Paraprofessional, Westwood Elementary School, action effective November 9, 2009, at a rate of \$9.53 per hour.

Samantha Handley, Health Associate, City Life and Kelly Inn, action effective November 9, 2009, at a rate of \$13.48 per hour.

Jill Johnson, Interim Activities Director, Technical High School, action effective November 30, 2009, through June 4, 2010, with an annual salary of \$48,237.70. Ms. Johnson will be a full time Activities Director.

Resignation

Cathie Domrose, Child Care Paraprofessional, Area Learning Center-West, action effective November 6, 2009.

Buddy King, Cultural Navigator, Technical High School, action effective October 30, 2009.

Leslie Matanich, Special Education Paraprofessional, Westwood Elementary School, action effective November 9, 2009.

Christine Roth, Cultural Navigator, Apollo High School, action effective November 20, 2009.

Retirement

Eldred Haus, Owners Representative for Building Project, District Services Building, action effective December 23, 2009, after almost 23 1/2 years of service in the District.

Rosemary Wakeman, First Cook, Talahi Community School, action effective December 23, 2009, after 35 years of service in District 742. This is an alteration from the November 4, 2009, Board meeting where this item was listed as having 18 years of service in District 742.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation of school materials, books, etc. (estimated value of \$90.00) to Madison Elementary School from Peter J. Sop (Wells Fargo Community Support Campaign).
2. Donation of blue benches for school office (estimated value of \$250.00) to Madison Elementary School from John, Elesabeth and Maxamillion Olson.
3. Donation in the amount of \$1,500.00 to Clearview Elementary School from Beatty-Humphries Post No. 323, Clearwater, Minnesota, to purchase flags and portable PA system.
4. *Fresh Fruit and Vegetable Program* grant award in the amount of \$152,138 from the Minnesota Department of Education to Discovery, Lincoln, Madison and Talahi Elementary Schools. Discovery, Lincoln, Madison, and Talahi Elementary Schools will create healthier school environments by providing healthier food choices, expand the variety of fruits and vegetables children experience, increase children's fruit and vegetable consumption, and make a difference in children's diets to impact their present and future health.
5. Donation in the amount of \$5,454.00 to Clearview Elementary School from the Clearview PTA to purchase promethean boards.
6. Donation of a metal grocery cart (estimated value of \$250.00) to the South Junior High School Special Education DCD Program from Coborns, Inc. The cart is for students to use for skill development in the building making mail deliveries to various locations.
7. Donation in the amount of \$200.00 from Ronald Loerzel to the Lincoln Elementary School Kay's Scholarship Fund for milk and juice for students

not able to pay.

8. Donation in the amount of \$1,000.00 from Mabel Coborn to Lincoln Elementary School for the purchase of healthy snacks for students.
9. Scholarship in the amount of \$437.50 from the Central Minnesota Builders Association to the Tech High School Skills USA Program.

H. Contract with Skyward for Skylert

The Administration recommends approval of a contract with Skyward for the Skylert module. This feature allows for seamless interface between Skyward and School Messenger. Information is included with background materials.

I. Contract with School Messenger

The Administration recommends approval of a contract with School Messenger for a mass notification system which provides a tool to keep parents, staff and students informed and connected in the areas of attendance, food service, emergency notification and general announcements. Information is included with background materials.

J. Easement with Boys & Girls Clubs of Central Minnesota

The Administration recommends approval of an easement with the Boys & Girls Clubs of Central Minnesota for ingress and egress for vehicular and pedestrian traffic to and from 30th Avenue North to the property located next to Roosevelt Early Childhood Center. A copy is included with background materials.

K. Approval of District Level Improvement Plan

The Administration recommends approval of St. Cloud Area School District 742's District Level Improvement Plan. This "draft" plan will be submitted to the Minnesota State Department of Education for approval. Information regarding the plan was presented at a previous Board of Education meeting in September as part of the Annual Report on Curriculum, Instruction, and Student Achievement. The plan can be accessed from the District 742 website.

Steve Jordahl, Ed.D.
Superintendent