

	Ready	Responsible	Respect
Playground	Have your outside gear ready Line Basics to and from Playground Line up when the whistle blows	Follow Playground rules Use equipment properly and put it away Use problem-solving skills with others	Include others Follow adult directions Share equipment
Restroom	Use Line Basics to and from Restroom Get permission/sign-out from classroom	Quickly and Quietly take care of business Wash your hands Press button on hand dryer once gently	Respect privacy of others Flush Use quiet voices Return immediately to learning
Cafeteria	Use hand sanitizer before entering Get milk/juice first Have your lunch code ready Eat lunch promptly Line up promptly when you are finished eating Use restroom before leaving the building	Follow directions from adults Eat only the food on your tray Leave area clean Raise your hand if you need assistance/need to leave seat Get silverware and napkins before sitting down	Say please and thank you Mouth closed when chewing Use quiet voices
Hallway	Use Line Basics Go directly to location Keep up with your class Store and retrieve belongings in locker efficiently in the morning	Walk on the right side of the hallway Keep hallways clean Use lockers to store only your belongings Get help if your locker won't open/is jammed	Use quiet voices Close your locker quietly by lifting the latch Use magnets to hang things inside your locker Use your locker only
Dismissal	Backpack zipped and on back Listen to announcements and line up for bus when directed Keep up with the bus line when exiting Use Line Basics	Follow directions from adults Go directly to bus, ride, home	Quietly get belongings from locker Say good-bye to others Exit quietly
Bus	Use Line Basics and get on the bus promptly. Sit down in your assigned, preferred seating area. Leave the bus promptly at your stop and go directly to your destination. Bring only items needed for school on the bus.	Sit safe: bottom on the seat, feet on or toward the floor, back against the seat. Keep hands and feet to yourself. Use a number 1 or 2 voice at all times. Use kind words. Listen to and follow the directions of the bus driver and/or adult at all times. If someone is unkind to you, ask them to stop. If they continue, tell the bus driver before you leave the bus.	Stay out of the danger zone! Stay seated until the bus gets to your destination. Keep your belongings in your backpack and on your lap. Keep your entire body inside the bus at all times. Report unsafe, unkind, damaging behavior of others to the driver before you leave the bus.
Assembly	Sit down and wait quietly for presentation Keep eyes and attention on speaker Line up when it is your turn to exit	Follow directions from adults Stay seated in assigned area	Show appreciation appropriately Sit flat so all can see Voices off
Media Center/ Computer Lab	Wait until someone can assist you/raise your hand for assistance Stop working when it is time to go Line up promptly	Stay seated in assigned area Clean up area Follow directions from adults	Treat books/materials/ computers with care Use computers appropriately Use quiet voices