

**ST. CLOUD AREA SCHOOL DISTRICT 742**  
**Performance Review Report**

Employee \_\_\_\_\_ Location \_\_\_\_\_

Current Position: \_\_\_\_\_ Classification: \_\_\_\_\_

Supervisor/Administrator: \_\_\_\_\_

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**GOAL ACHIEVEMENT PLAN:**

**1. GOAL (Select from Job Description/Descriptors).**

A. Time Line:

**2. How (include: activities, processes, materials and personnel by which goal will be achieved).**

A. How will you achieve the goal?

B. How will you monitor it?

C. How will you measure the achievement?

**3. Date Achieved: \_\_\_\_\_**

A. Comments: