

Cultural Navigators can provide interpreting during the day and their hours can be flexed as long as the nature of the interpreting is aligned with their job description. As such, the following school events will be flexed:

- *Parent Teacher Conferences*
- *Parent Group Meeting*
- *Cultural Events*
- *Open House*

CULTURAL NAVIGATOR INTERPRETER REQUEST FORM

Cultural Navigator Name_____	ID#_____
Reason for Request_____	
Date of Request_____	Number of Hours_____
Requested By_____	
Building Assignment_____	
Building Administrator_____	

<i>Office of Equity Services - "office use only"</i>	<i>Office of Equity Services - "office use only"</i>	<i>Office of Equity Services - "office use only"</i>
Request Assignment:_____	Hours Worked_____	Pay Rate_____
Accepted____	Denied_____	Office of Equity Services_____
Forwarded to Student Services for Processing_____		
Copies:	Requesting Administrator	Office of Equity Services
	Student Services	Other_____