

Curriculum and Instruction Advisory Council  
December 9, 2008 - 6:00 – 7:30  
District Administration Office

**MINUTES**

**Parents in Attendance:**

Dave Sautner – North Jr. High  
Gayle Neuerburg – Westwood  
Melissa Kamstra – Tech & South  
Lori Chlan – Kennedy  
Rochelle Vandergrift – Clearview

**Staff in Attendance:**

Julia Espe - DAO  
Susan Currey – DAO  
Bob Huot – North Jr. High  
Steve Jordahl – DAO  
Brenda Thielen – Talahi

**School Board Member in Attendance:**

Les Green

1. The meeting was opened with a welcome and introductions.
2. We examined the District Improvement Plan which was written by a team of about 75 District 742 staff and parents and submitted to MDE on November 3<sup>rd</sup>. We broke into small groups and identified places in the plan where there were strategies that referred to parents or families. Our task was to brainstorm ideas of how to implement the strategies. Following is the list.

To share and explain **assessment information** with families:

- do it during conferences; use open lab
- have a separate meeting
- have a large group presentation before conferences
- have follow-up tutoring online
- set up kiosks in waiting areas during conferences
- if attended, parents get a “go to the front of the line” pass
- Treasure Hunt for students
- marketing ahead of time

**Standards:** we need to do a better job of sharing the standards with parents

- are our district’s report cards aligned to the standards?
- would conversations be better than a survey?
- telephone interviews
- who does survey?
- root beer floats
- student teacher duty
- Cultural Navigators
- more lead time earlier
- beginning of year, end of year.
- Boys and Girls Club
- Cable Access Channel (homework, adequate sleep, nutrition)
- YouTube
- podcasts
- study skills

- letter home about Algebra II
  - enlist college students to help
  - traveling from teacher to teacher and getting a card stamped at each stop
  - mentoring program
  - we need to work at making sure that parents know what we do
3. We looked at the results of six questions from the 2008 Annual Climate Survey completed by students in grades 7 – 11. Interpretation of the results varied. We wondered if there should be an answer choice entitled, “Don’t understand the question.” Sometimes certain groups combine the answer “neutral” with “disagree” and “strongly disagree” when results are reported.

**NEXT MEETING:** Tuesday, January 20<sup>th</sup>, 6:00 p.m., DAO Conference Room A.