

**Teacher Representatives:**

	Present:			Present:	
Clearview	X	Jonette Tschida	Apollo	X	Chris Ann Johnson
Discovery	X	Marsha Elg	Tech	X	Brenda Siers
Kennedy	X	Sandy Mergen	North	X	Bryon Anderson
Lincoln		Linda Cooper	South		Jane Barth
Madison		Beth Lovdahl	ALC- Wilson	X	Kathy Lyerly
Oak Hill	X	Melissa Casey	ALC – West		Dan Hugo
Talahi	X	Carla Reeck	SCCH	X	Bonnie Schwinghammer
Westwood	X	Melissa Gray	Roosevelt Early Educ.	X	Vicki Klein- Ferkinhoff

**Other Representatives:**

	Present:		Present:	
Elementary	X	Joni Olson	X	Diane Moeller
Middle Level		Pat Welter		
High School	X	Roger Ziemann		
Board	X	Bruce Mohs		
Media	X	Marj Hawkins	X	Sue Doering
Spec Ed		Alicia Jepsen		
Curriculum	X	Bernice Berns	X	Al Barth
	X	Sherry Nielsen		

**Guests:** Brenda Sprenger, Sue Currey, Kathy Kockler, Intern with Diane Moeller, Brenda Blackmore for Alicia Jepsen, Shannon Evenson, Intern, Jeff Wood

**1. Welcome and Call to Order**

Dr. Berns welcomed the group. The questions we presented at our last meeting were reviewed by the Curriculum Team who compiled a Top 40 Questions document that was distributed and reviewed (see attached).

**2. Assessment (Brenda Sprenger) Items 2, 4, 28, 36A (From Areas of Concern, Needs, Questions)**

Brenda Sprenger, Assessment Coordinator, reviewed a packet that contained an overview of our district test scores. The charts illustrate our school district scores compared to state scores on MCA's. According to current NCLB Rules, we must strive for 100% proficiency by 2014.

Dr. Berns noted that we need to be aware of our student demographics, but should not use them as an excuse for our test scores. We do have a higher than state average Special Education population and by law, we must test 95% of this population. A score of 1420 on the tests is considered proficient at each grade level.

These test results are public information and these charts will be posted on the web (StaffNET). If you would like to share with building staff and not have to make a lot of copies, it could be sent to you as a Power Point presentation. Individual school scores are also available at the Minnesota Department of Education website [www.education.state.mn.us](http://www.education.state.mn.us). Our district received a waiver in the special education category due to our higher than state average percentage of this population. We do have a number of children who test below state average and some reasons may be ELL students who are new to our district (who may not have ever attended school). If the district-wide AYP status is not met for two years in a row we could lose up to 10% of our Title I funds which would be required to be set aside. The state will continue to test grades 3 and 5 and this spring will pilot test in grades 4 and 6. Last month 280 of Tech's 10<sup>th</sup> graders took a field test in writing. The purpose was to determine a writing basic skills test. Our next field testing will be TEAE (Test of Emerging Academic English) which is an ELL test that will be computerized this spring.

### 3. Math Responses (Al Barth), Items 5, 6, 25, 26, 29, 39, (From Areas of Concern, Needs, Questions)

Bernie acknowledged Al Barth's upcoming retirement (the end of November) and this will be his last meeting. Al reviewed the Math questions that we identified at our last meeting - see Top 40 Handout for the specific Math questions and answers. This year is the implementation year for the new MN Academic Standards. Last year the Curriculum Team checked to make sure all of the standards were imbedded into our curriculum at the correct grade levels to coincide with state testing. We are focusing district intervention funds on identifying students who may not meet the 1240 testing cutoff and providing extra services to these students. We have Title IID Technology monies that can be used for intervention activities in the areas of Reading and Math. The Vertical Teaming process will help us to align the Math courses. We provided funds for teachers to attend the regional math conference and they will be looking for information they can bring back to share with other staff members. Math in Context at Grades 5 and 6 is a concern of our staff but we cannot change our resources at this time because of costs. Identical learning resources should be available across the district.

### 4. How to Find Almost Everything: Staff NET - (Sherry Nielsen & Jeff Wood)

Jeff Wood gave a demonstration of the district StaffNET web page. Access to this website is only available on computers within our district network. The organization of this webpage is similar to our main website. The Computer Technicians are in the process of putting a StaffNET icon on the desktop of all staff computers in the district. Access to the following areas were demonstrated:

- **Atomic Learning** – staff can access this training for mini lessons on software packages such as Word, Excel, Power Point, etc. Access to this feature is also available through ISD742.org website and can be accessed from a home computer.
- **Staff Search** – district staff search (name, title, e-mail address and telephone extension)
- **Submit News** – when you have activities in your building that you want to share with others, you can submit this page to Media Services. You can indicate whether you would like this news to be a district-wide e-mail, information to post on our website and/or Channel 6.
- **Dex Online** – There is no charge for this access to telephone numbers.
- **Technical Services** – The Technical Services department (DTS) is responsible for District 742's information technology infrastructure, including the following: GraNet network jointly owned with the City of St. Cloud, local area networks in our schools and support services buildings, telephone and voice mail systems, e-mail messaging systems, the isd742.org, isd742.net, and other web servers, AV systems, including two ITV rooms and cable Channel 6 automated broadcast equipment, computers, monitors, printers and scanners, building security systems and surveillance equipment, building intercom systems, overheads, projectors, and other equipment.
- **Classroom XP** – help sheets for attendance and grade reporting are here. If you have suggestions on items to add, let Bob Morse in Computer Services at the DAO know. The Elementary Report card will be added soon.
- **Site Map** – an alphabetical listing (index) of all areas included on this website.
- **Fast Page** – The district is set up for individual teacher web pages to facilitate student and parent communication. Existing teacher web pages include: homework assignments, weekly spelling words, daily teacher schedules, teacher/subject links, upcoming events, etc. The Fast Page information contains directions for making your own web page and links to sample pages for ideas/inspiration.
- **Teaching & Learning** – The Curriculum Team is working to put all internal curriculum information on this site. The entire Language Arts Curriculum is here. If there are additional items that staff would like to have included, be sure to let Sherry Nielsen know. This information is in addition to the other Curriculum items posted at the main district web page. Curriculum Communication Council information is also posted here (Purpose, Membership, Past Minutes and current Agenda).

### 5. Agenda Items for Next Meeting

- Bryon Anderson, North Science Department would like to give a presentation of the on-line instruction that the North Science Department is developing – Power Point presentations, Quick Time demo's and links. (15-20 minutes)
- Top 40 List – Media Questions
- Other items – send ideas to Dr. Berns ( [Bernice.berns@isd742.org](mailto:Bernice.berns@isd742.org) ).

Meeting adjourned at 5:00 p.m. Our next meeting will be December 2, 2004 at 3:30 p.m.

Future meeting dates:	Dec. 2	Jan. 6	Feb. 3	Mar. 3	Apr. 7	May 5	June 2
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