

ELEMENTARY & EARLY CHILDHOOD STUDENT AND FAMILY HANDBOOK 2009-2010

Early Childhood Programs

Clearview Elementary School

7310 Hwy 24 SE, Clear Lake, MN 55319

(320) 743-2241 • clearview@isd742.org • <http://isd742.org>

Kennedy Community School

1300 Jade Road, St. Joseph, MN 56374

(320) 363-0051 • kennedy@isd742.org • <http://isd742.org>

Madison Elementary School

2805 9th Street North, St. Cloud, MN 56303

(320) 252-4665 • madison@isd742.org • <http://isd742.org>

Roosevelt Early Childhood Center

3015 3rd Street North, St. Cloud, MN 56303

(320) 253-5828 • roosevelt@isd742.org • <http://isd742.org>



EARLY CHILDHOOD INFORMATION

Roosevelt Early Childhood Center

Phone: (320) 253-5828

Fax: (320) 529-4320

Dr. Marj Hawkins, Director of Early Childhood Services and Community Outreach

E-mail address: marjorie.hawkins@isd742.org

Clearview Elementary School

Phone: (320) 743-2241

Time: 7:45 - 10:15 a.m. 11:40 a.m. - 2:10 p.m.

Kennedy Community School

Phone: (320) 363-7791

Time: 7:45 - 10:15 a.m.

Madison Elementary School

Phone: (320) 252-4665

Time: 8:30 - 11:00 a.m. 12:25 - 2:55 p.m.

District Administration Office: (320) 253-9333 • E-mail: info@isd742.org

District Services (Transportation): (320) 253-9370 • E-mail: dsb@isd742.org

Guardian Bus Service: (320) 259-8225

Spanier Bus Service: (320) 251-3313

Trobec Bus Service: (320) 251-1202

Voigt Bus Service: (320) 252-1807

A voice mail message system is available in the building.

Messages will be returned in a timely fashion.

To ensure the safety of our students, all visitors should enter Door 2 on the south side of the building. The east door (door 1) and the west door (door 3) will be locked at all times. Doorbells are located at both east and west doors for access.

School Day

Classes run from September through the first week in June, and follow the District 742 calendar. Children in the three year old program meet twice a week for 2 1/2 hours. Four and five year old children meet three days a week for 2 1/2 hours. School hours are listed above. ECFE parent-child programs are scheduled throughout the day time and evening hours. When students need to be picked up during the school day or at dismissal (and it is not the routine procedure), a note should be sent to teacher. If students are to go home with another child, a note needs to be sent to the teacher. If there is a question as to where your child should go at the end of the school day and a note has not been received, your child will go home on the bus or wait for the parents whichever is the routine procedure.

Parking

Non-bused children - Please do your best to pick up and drop off your child as near to scheduled time as possible. For safety, walk your child to and from his/her classroom. It is against the law to leave children unattended in parked vehicles.

Programs

Early Childhood Family Education: Early Childhood Family Education (ECFE) Programs are for parents and their children from birth to kindergarten entry. The programs focus on the development of caring, competent, and confident parents and children. The goal is to help families develop healthy parent-child relationships that positively shape children's futures and bring personal growth and fulfillment for parents. For more information about the many classes available for You and Your CHILD through ECFE call 253-5828.

District 742 Preschool: District 742 Preschool classes are available to children of all ability levels and are staffed by licensed preschool teachers and paraprofessionals. Class sizes are kept small in order to provide individual attention for each child. Children must be 3 or 4 years of age (and toilet trained) by September 1 to participate. All classes begin in the fall and follow the school district calendar. Limited financial assistance is available for families who qualify. For more information about District 742 Preschool classes call 253-5828 ext.5750.

Early Childhood Special Education: Parents who have a concern about their child (birth to five, but not yet in kindergarten) may call the Early Childhood Special Education Program at 253-5828 ext.5703. Concerns can be in the areas of how their child talks (communication), moves (gross motor), uses hands (fine motor), understands (thinking), or any other areas that seem different or more difficult for your child.

Registration

Registration for the next school year starts in early spring and continues through the summer. Registration forms may be found in the *District 742 ECFE & Preschool Catalog* that is delivered to children on the census list in early March. The forms are also available on line at www.isd742.org/roosevelt.html. For more information call 253-5828 ext.5750.

Parent Involvement

Family involvement is one of the key to your child's success in school. There are a number of ways to make this valuable connection between home and school. It may be as simple as sending a note in your child's folder, dropping in for a visit to the classroom, attending a Parent-Friend Day, teaching a game or sharing your hobby with the class, helping on a field trip, or talking to your child about his or her day.

- **Early Learning Council:** This Council is an advisory council for early childhood programs and services. The council is a group with parent and staff representation, and meets 4 times a year. Individuals interested in serving on Early Learning Council should contact Dr. Hawkins at 253-5828.
- **Communication** regarding Early Childhood happenings will come from your child's teachers, program coordinators and building administrator.
- **Involved Parents Team:** This group of volunteer parents help plan and coordinate early childhood special events...Book Fair, Spring & Fall Events, Library Help, Special Fundraising Projects (t-shirt sales, silent actions, etc.) and Special Classroom projects. Interested? Call 253-5828 ext. 5752.
- **Parent Conferences:** Two conferences will be scheduled during the school year. This is a special time for parents and teachers to meet and talk about the program and reports on the child's experiences in the classroom. This information will be shared with families at conferences.
- **Time:** (Parents-Child Together Times) are open to the community and are held throughout the year, There will be notes sent home describing the special programs.
- **Super Saturdays** are for Dads and their young children. They meet twice a month at Roosevelt Early Childhood Center.
- **Home Visiting** is a way for parents to receive one on one parent education and support for their parenting concerns. These visits are provided by an early childhood family education teacher. To request a home visit call 253-5828 ext. 5750.
- **Time Out for Family, Friends and Fun** offers support for families of children with special needs (IEP/IFSP). For more information contact, Early Childhood Special Education at 253-5828 ext. 5703.
- **Run and Reads** is for parents and Children 2-5 years old. Sessions are held twice monthly at Roosevelt Early Childhood Center.