

ELEMENTARY & PRESCHOOL STUDENT AND FAMILY HANDBOOK 2009-2010

Clearview Elementary School
7310 Highway 24, Clear Lake, MN 55319
(320) 743-2241 • clearview@isd742.org • <http://isd742.org>



CLEARVIEW INFORMATION

Welcome to Your Community School

Thank you for choosing St. Cloud Area School District 742! We are proud of our outstanding staff and high academic standards and we look forward to working with you to provide your child with an exceptional educational experience.

We believe each student's potential is best realized within a safe, supportive, and positive learning environment. We recognize that the rights of all students must be respected. We believe that along with these rights, there is a corresponding responsibility for students to follow school behavioral expectations.

We acknowledge the right of parents/guardians to be responsible for their children – to guide and encourage them so they will conduct themselves in a respectful and appropriate manner at school. We invite parents/guardians to become active members of our school community.

This handbook is designed to provide important information to you and your student and provide standards for our students and school community. Items are listed in ABC order for your convenience.

Clearview Elementary School

7310 Highway 24
Clear Lake, MN 55319
Phone: (320) 743-2241
Fax: (320) 529-4333
KIDSTOP: 743-2243

Paula Foley, Principal
E-mail address: paula.foley@isd742.org

District Administration Office: (320) 253-9333 / E-mail: info@isd742.org
District Services (Transportation): (320) 253-9370 / E-mail: dsb@isd742.org
Guardian Bus Service: (320) 259-8225
Voigt's Bus Service: (320) 252-1807

To get to Clearview web page, please go to: • isd742.org • schools • Clearview

For your convenience, a voice mail message system is available throughout District 742 buildings when we are not able to answer in person. Messages will be returned as soon as possible.

To ensure the safety of our students, all visitors must sign in at the office and obtain a visitors badge each time they visit. Door #1 will be open during the school day. All other outside doors will remain locked.

School Day

The Clearview student day begins at 7:45 a.m. and dismisses at 2:10 p.m. Students are welcome in the classroom after 7:30 a.m. **Supervision is not provided before this time.** **Students who are not in their classroom at 7:45 will be considered tardy.** The a.m. Kindergarten class will run from 7:45-10:25 daily.

When students need to be picked up **during the school day or at dismissal**, a note should be sent to the teacher. If students are to go home with another child, a note needs to be sent to the teacher. If there is a question as to where your child should go at the end of the day, and a note has not been received, your child will go home on the bus.

When weather permits, all children go outside for recess during their lunch period. If your child has health concerns that will limit him/her from going outside, please contact the teacher, school nurse or the office. The school reserves the right to request a doctor's note.

Behavioral Expectations

Minnesota State Law requires that each public school district have a comprehensive discipline policy. All students have the right to attend school. With that right comes the responsibility to respect others. The right and the responsibility are interrelated. Behaviors that are hazardous to student or adult safety will not be tolerated. Fighting, assault, theft, profanity, harassment, bullying and other disrespectful or dangerous acts will result in your student being disciplined by the principal.

For specific information related to the discipline policies at your child's school, please refer to the District 742 web page. (See Board of Education Policy 506)

Clearview works hard to instill respect in its environment. Our 3 basic rules include Respect Others, Respect Property and Respect Yourself. These rules/ guidelines are adapted to meet individual situations, and are shared by all teachers. Enforcement of these rules/guidelines is taken seriously and done in a positive manner. A Behavior Sheet, which comes home after an incident, keeps parents aware of any discipline matters. Parents are asked to sign and return the Behavior Sheet the next day.

Communication

Classroom teachers are responsible for communicating happenings to parents and returning phone calls at the end of each school day. the Clearview newsletter "The View" will go home with the youngest or only child on Thursdays. We will attach any other non-profit information received in the office for dissemination to "The View". We will strive to maintain the Clearview web page for parents and general information sharing.

Site Council

The Site Council is an advisory group for the school. The Site Council meets on a monthly basis. It advocates and plans for the goals and mission of the school and school district. The PTA's Executive Board also meets monthly. The PTA focus is education and resource support. Minutes of these meetings are available from the office.

A list of current Site Council members and PTA Board members is available at the Clearview office and on our web page. Parents, staff and community members are encouraged to join the Clearview PTA.