

**CENTRAL MN JOINT POWERS DISTRICT #6074  
ALC LEARNING YEAR PROGRAM BUDGET PROPOSAL  
Adult Learner**

Name of School District: \_\_\_\_\_ Application Date: \_\_\_\_\_

Name of Site: \_\_\_\_\_ Grade Level Participating: \_\_\_\_\_

Program Title: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Dates & Hours of Program: \_\_\_\_\_

Summer Component \_\_\_\_\_ Evening \_\_\_\_\_ Day School \_\_\_\_\_

Seat Time Program \_\_\_\_\_ Independent Study \_\_\_\_\_

**Ages 16-20** (Must meet Graduation Incentives Program Criteria/formerly HSGI)

**1. Revenue can be calculated using the following formula:**

(\_\_\_\_ Hours per day X \_\_\_\_ Number of Days = \_\_\_\_ Number of Total Hours)  
including independent study

Note: A minimum of 36 hours per course must be student/teacher contact time)

Revenue = \_\_\_\_ Number of total hours X \_\_\_\_ Number of students X \$ \_\_\_\_\_

**Ages 21 and Over** (Must have less than 14 years of schooling & meet economic criteria)

**2. Revenue can be calculated using the following formula:**

(\_\_\_\_ Hours per day X \_\_\_\_ Number of Days = \_\_\_\_ Number of Total Hours)  
including independent study

Note: A minimum of 36 hours per course must be student/teacher contact time)

Revenue = \_\_\_\_ Number of total hours X \_\_\_\_ Number of students X \_\_\_\_\_ X \$ \_\_\_\_\_

Note: The legislature limited extended-time membership hours for any ALC student to 20 percent of the school year hours (school year hours for grade K = 425, grades 1-6 = 935, and grades 7-12 = 1020.)

Grades 7-12 students are limited to approximately 204 Targeted membership hours.
--

**3. Program Projected Expenses:**

Administrative Cost.....	\$ _____
Teachers Salaries.....	\$ _____
Assistants Salaries.....	\$ _____
Transportation.....	\$ _____
Instructional Materials.....	\$ _____
Field Trip Expenses.....	\$ _____
Speakers.....	\$ _____
Equipment.....	\$ _____
4% CMALC/Indirect cost.....	\$ _____
Benefits.....	\$ _____
Other (Describe) _____	\$ _____

Note: Four percent of the total revenue generated for the ALC program should be budgeted for indirect costs.

**TOTAL EXPENSES.....** \$ \_\_\_\_\_

**\*\*DO NOT start any programs prior to Central MN Joint Powers District approval!\*\***

\_\_\_\_\_  
**Program Supervisor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Business Manager or Superintendent**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Central MN Joint Powers District 6074 Director**

\_\_\_\_\_  
**Date**